

AGENDA
#06-11-12
Monday, September 26, 2011
SALARIES AND GRIEVANCES COMMITTEE
THIRD FLOOR CONFERENCE ROOM - CITY HALL

DATE: Monday, September 26, 2011

TIME: 4:00 pm

PLACE: City Hall

Third Floor Conference Room

Members: Alderpersons, Chair Cory Roeseler; Vice Chairman Scott Versey; Jean Kittelson, Jeremy Dekker, Kevin Sampson

Ex-officio Member: Tom Rice Director of Human Resources and Labor Relations

Excused:

Others in Attendance:

OPEN:

1. Call meeting to order.
2. Pledge of Allegiance.
3. Approval of the September 12, 2011 Minutes.
4. Discussion and possible action regarding the Vacant Position Approval Form for the Finance Department/Cashier.
5. Discussion and possible action regarding the Vacant Position Approval Form for the Municipal Court/Municipal Court Deputy Clerk and the revised job description.
6. Discussion on concerns from Marge Mattern stating her opinion regarding the issues of City Administrator/Mayor/Requirements for hiring a City Administrator, etc.

Matters Referred

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| 7. | R.C. 177 -11-12 Council Doc. 12-44 | An R. C. by Com. of the Whole making a favorable recommendation to the Council on the 2012 Benefits Proposal. |
| 8. | G.O. 24-11-12 Council Doc. 11-62 | An Ordinance creating Division 5 of Article III of Chapter 2 of the Municipal Code relating to the position of Chief Administrative Officer. |
| 9. | G.O. 25-11-12 Council Doc. 11-63 | An Ordinance amending Section 29-75 of the 1975 Sheboygan Municipal Code so as to add/delete positions in the Mayor's Office and the Finance Department Table of Organization. Discuss alternate ordinance for submission to Common Council. |
| 10. | Res. No. 63-11-12 Council Doc. 10-51 | A Resolution establishing a policy prohibiting use of personal cell phones by City employees while operating City vehicles. |

Human Resources Director's Report

Closed Session:

A motion will be made to convene in closed session for the item(s) below under the exemption provided in Sec. 19.85 (1)(e) WI Statutes for the purpose of conducting specified public business whenever competitive or bargaining reasons require a closed session and Sec. 19.95(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

11. Negotiations update

Open:

12. Set date and time of next Committee meeting.

Monday, October 10, 2011. – Second Floor Conference Room, City Hall.

13. Adjourn.

Persons with disabilities who need accommodations to attend the meeting should contact the Human Resources Department at the following address as soon as possible: City Hall, Room 204, 828 Center Avenue, Sheboygan, WI. PH: 920/459-3373.